**SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES**

**APRIL 16, 2024**

The meeting was brought to order by President Mary-Ann Meyer at 6:12pm. Also attending were Joy Leussenkamp, Jane Ohanesian, Tom Lampen, Janet Hayes, Library Director Merri Jo Tuinstra, and Associate Director Debbie Poling. Absent was Dick Beauchamp.

Jane made a motion to accept the minutes of March 19, 2024. Joy seconded it. Motion passed.

* Treasurers Report: Tom
* March 2024 Financial Report: Income from deposits during the month: $86,943.31. Total Expenses during the month: $25,119.09 including purchases of computer equipment and furniture. Revenue less expenses (MTD): $61,824.22. Revenue less expenses (YTD): $5,454.44. Beginning cash balance: $61,824.22. Ending cash balance: $106,374.50. Total cash and CD at $146.5K at 3/31/2024, compared to $140.8K at 3/31/2023. Janet made a motion to accept the treasurers report, Jane seconded it. Motion passed.
* Library Directors Report: Merri Jo
  + Beat Winter Blahs results: Ended very well and prizes were given out. There were 128 participants and 735 books read.
  + New cameras were installed, which the Township paid for. The hidden spots in the library have all been taken care of.
  + Advisory Meeting report April 11, 2024: We are required by law to have our library board agendas and minutes on our website. Nicole and Merri Jo took care of it last Friday. Lakeland is now having library’s run their own reports for books no longer new. Sierra was updated to version 6.1. We have noticed a few changes that are improvements. We now have a “Suggest” option (to make book suggestions) on our online catalog through Bibliocommons.
  + Township Board meeting report April 11, 2024: Merri Jo shared the results of the Sheriff’s safety walk through the library with the board. We discussed what we have fixed already and what still needs to be addressed. Dale Bergman was appointed to the Historical Commission for a 3 year term. Jim Tuinstra was reappointed to the Historical Commission for another 3 year term. Tim Driscoll will be the Grand Marshall for the Town and Country Days Parade this year.
* Associate Library Directors Report: Debbie
  + March and quarterly (January, February, and March) circulation reports.
* Old Business
  + See if we can get from the Village 3 portable parking signs to use during events such as Town and Country Days.
  + Saturday, May 18 library will be closed for Town and Country Days.
* New Business
  + Mary-Ann had a question about adding a person to the library board, either a board member or a community member. Going to check into it.
  + For security we need to have the bushes in front pulled out. The township will take care of this.

Joy made a motion to adjourn, Tom seconded it. Meeting was adjourned at 7:06pm.

Respectfully Submitted,

Janet Hayes, Secretary